



JOB TITLE: FINANCE MANAGER
REPORTING TO: HEAD OF FINANCE
STATUS: TEMP TO PERM (Initially a 6 month contract)
SALARY: £45K
CLOSING DATE: Wednesday 24 July 2024

Following a restructure of the department, Leicester Tigers have a vacancy for a Finance Manager. This is an extremely varied all round finance role that offers great experience and exposure in a fast paced and exciting environment.

KEY RESPONSIBILITIES:

- Monitor the day-to-day financial operations within the company, such as sales invoicing, bank reconciliations and other transactions,
- Prepare and post monthly accruals, prepayments and similar accounting entries,
- Delivery of month end to tight timescales,
- Responsible for balance sheet reconciliations and maintenance of all back up schedules,
- Managing an end-to-end audit process of current systems, driving continuous improvement,
- Looking into strengthening current internal control and process improvements,
- Involvement in budgeting and forecasting,
- Continually identify risks to delivery, propose solutions where necessary and effectively manage stakeholder expectations throughout,
- Preparation and submission of VAT returns,
- Producing financial reports related to budgets, account payables, accounts receivables, expenses etc,
- Provide insightful information to Senior Management to aid in long-term and short-term decision making.

KEY SKILLS REQUIRED:

Essential: -

- Finalist or newly qualified accountant (ACCA, CIMA)
- Strong technical accounting knowledge
- Advanced excel skills
- An analytical mind and a keen eye for detail
- Good communication skills, both written and verbal
- Ability to work to tight deadlines and prioritise workload

Desired: -

- Experience of statutory accounts
- Ability to delegate and manage the work of others
- Experience of AP and AR
- Ability to develop strong working relationships
- Commercial and business acumen





How to Apply:

If you feel you have the skills & qualifications needed for this role, please download and complete an application form from our website, and send this completed to jointheteam@tigers.co.uk by **5PM, Wednesday 24 July 2024**.

