



LEICESTER TIGERS
Foundation

Leicester Tigers Foundation

General Risk Assessment – Community Education (TEC Room and Droglites Classrooms)

Issue 1. December 2020.

Sam Swift

This risk assessment will be reviewed regularly in the light of UK Government guidance alongside the Leicester Tigers Foundation Policies and Procedures.



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Version Control

Date	Action/Amendment/ Comment/	Author	Completion and date
03.12.20	Document Created – version 1. December 2020	Sam Swift	03.12.2020



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Activity & Facility	Covid-19 Control and Risk Mitigation Measures	Residual Risk	Validation Signed/Dated
Prerequisites	<p>Steve Haylett is the Club's appointed Officer responsible for the implementation of key mitigation control measure and communication with all stakeholders including management, staff, and visitors</p> <p>Scott Clarke, Head of Community and Global Partnerships will manage day to day implementation of controls and ensure adequate communication of mitigation measures with staff, teaching partners and students, as necessary.</p> <p>Nigel Harley is the club appointed competent person for health and safety compliance.</p>	<p>Where control is implemented, residual risk is deemed to be LOW</p>	
Travel and Access	<p>Students and visitors must sign in through main reception to ensure for control of access within the stadium.</p> <p>Students and visitors must sign out through main reception or via teacher or tutor to ensure for control of access within the stadium.</p> <p>The Mattioli Woods Welford Road Stadium, is surrounded by main roads and as such, access to the stadium must only be undertaken at the discretion of the school/parent/referring agency, when they feel the student is responsible to do so.</p>	<p>Where control is implemented, residual risk is deemed to be LOW</p>	



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Classroom conduct	<p>Expected behaviour within the classroom is highlighted within an induction process and failure on this count, set out in the Foundation disciplinary policy.</p> <p>Staff will all be trained and suitably experienced in managing challenging behaviour and in de-escalating situations.</p> <p>Any incident that is deemed dangerous to students, staff or property will be escalated, following the disciplinary policy, with all key personnel notified, in a suitable time scale.</p> <p>The stadium is a non-smoking area with smoking areas designated outside of the main reception.</p> <p>Unauthorised classroom areas (i.e. storeroom) are locked off to remove potential to contaminate these areas. Teachers will not leave students unattended.</p> <p>Students are not permitted to enter the Ground. Access is limited to adjacent toilet facilities as below.</p>	Where control is implemented, residual risk is deemed to be LOW	



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Slip/Trips/falls	<p>The classroom is to be tidied and cleaned daily to remove any slip, trip or fall hazards.</p> <p>All students or staff to report spills immediately, for suitable clearance and restrictions to be implemented.</p> <p>Clear access for all doors and desk spaces to be available at all times.</p> <p>If any slip/trip or falls occur, staff to follow incident report and then subsequently first aid policy guidance.</p>	<p>Where control is implemented, residual risk is deemed to be LOW</p>	
Welfare/Breaks	<p>Toilets are immediately accessible in the East Stand concourse. The access route is barriered to prevent unauthorised access into the stand. Toilets are thoroughly cleaned daily and will be cleaned as required throughout the day with additional focus on hand contact surfaces.</p> <p>Students take breaks as scheduled and may exit directly to Welford Road. They are advised to observe stadium rules away when on site.</p> <p>Breaks are staggered to minimise contact with other classes.</p> <p>Students can bring snacks and drinks for personal use only. No sharing is permitted. Water stations and single use disposable cups are provided for use.</p>	<p>Where control is implemented, residual risk is deemed to be LOW</p>	



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Waste	<p>Waste will be deposited into the general waste bins as normal. General waste is separated from recyclable waste as usual.</p> <p>Bins will be emptied daily, double bagged left and disposed of in the normal waste stream. If there is any evidence of contamination, bags will be stored in a secure area for at least 72 hours before disposal.</p>	<p>Where control is implemented, residual risk is deemed to be LOW</p>	
Exhibition of illness	<p>In the unlikely event of a child feeling unwell, parents and school will be notified and suitable collection will be arranged.</p> <p>Students and staff exhibiting symptoms of illness will be asked to notify a member of the Community Education team without delay. Arrangements will be made for them to leave the premises as soon as possible without contact with other persons.</p> <p>Students or staff who require additional time away from study, must have a clean bill of health before returning to the classroom.</p>	<p>Where control is implemented, residual risk is deemed to be LOW</p>	
Personal Hygiene	<p>Students and teaching staff are instructed to wash hands on entry to the Ground and periodically thereafter, following best practice including the use of warm water and liquid soap, washing for at least 20 seconds, and drying with paper towels. Hand washing facilities are provided within the toilet facilities.</p> <p>They are advised to use sanitiser hand gels periodically throughout the working day. This is to supplement but not replace hand washing.</p> <p>Students are reminded of the importance of avoiding touching the face, eyes, nose or mouth to reduce the risk of infection, and cover the mouth with a tissue if they need to cough or sneeze, or a sleeve if a tissue is not available.</p>	<p>Where control is implemented, residual risk is deemed to be LOW</p>	



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Activity & Facility	Covid-19 Control and Risk Mitigation Measures	Residual Risk	Validation Signed/Dated
Accident and First Aid	<p>Any accident or incident to be reported through the Foundation Incident or accident log.</p> <p>Appropriate actions/measure set out with the provision to minimise risk of accident.</p> <p>All staff are first aid trained and will administer appropriate treatment, should any accident occur.</p>	Where control is implemented, residual risk is deemed to be LOW	
Fire Action	<p>In the event of activation of the fire alarm evacuation will progress as normal. All students and staff are to exit at an appropriately marked fire exit, before walking safely to the crumbie car park fire check point.</p> <p>Students are asked to remain within the group for a stadium roll call before following staff guidance and how and when to return to site.</p>	Where control is implemented, residual risk is deemed to be LOW	



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ACTION PLAN

Recommended Action	Person(s) responsible	Date of Completion	Signed
Implement all measures and validate			

It is considered that the implementation of detailed mitigation measures reduces residual risk to **LOW** and **MANAGED**

Sam Swift

December 2020