



JOB DESCRIPTION

JOB TITLE: Rugby Development Officer (Primary Schools)

RESPONSIBLE TO: Community Manager

SALARY: £23,500

HOURS: Monday to Friday, 37.5 hours per week

JOB PURPOSE: To develop and deliver rugby playing opportunities within primary schools and Rugby Clubs, positively promoting the game of Rugby and Leicester Tigers.

CLOSING DATE: 22 July 2024, 5PM.

START DATE: 26 August 2024 (earlier start may be available).

HOW TO APPLY: if you feel you have the qualities and experience, we are looking for, please download and complete our application form. Once complete, please return by email to jointheteam@tigers.co.uk.

EQUALITY & DIVERSITY: Leicester Tigers strives to create a diverse and inclusive environment where people feel entrusted to challenge, inspire and succeed.

This post is eligible for a DBS check under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (i.e. it involves certain activities in relation to children and/or adults) and is defined as regulated activity under Part 1 of the Safeguarding Vulnerable Groups Act 2006.

This post is designated as a regulated activity and requires enhanced criminal records check for a regulated activity (including a barred list check).

You will also be required to complete RFU training in E-Intro to Safeguarding, Headcase and Play it Safe.

MAIN TASKS AND RESPONSIBILITIES

- Support the development of rugby programs in local primary schools through the delivery of rugby sessions, festivals, and teacher support.
- Establish positive relationships with local clubs to support the transition of players in schools to their local rugby clubs.
- Gather and report accurate data and case studies as required and recognise promotional opportunities.
- Delivering engaging, enjoyable and safe coaching sessions across all Tigers community products as required.
- Supporting the administration and delivery of the wider Tigers Community programmes including Matchdays, Festivals and Tigers Camps.
- Carrying out any other duties and tasks required by management which are within the post-holder capabilities.

This job description sets out the duties and responsibilities of the post at the time when it was drawn up. Such duties and responsibilities may vary from time to time without changing the general character of the duties or the level of responsibility entailed. Such variations are a common occurrence and cannot of themselves justify a reconsideration of the grading of the post.

Leicester Tigers is an equal opportunities employer and will provide reasonable support to disabled applicants throughout the recruitment process under the terms of the Equality Act 2010.

PERSON SPECIFICATION

E= Essential criteria, D= Desirable criteria).

			E	D
1	Qualifications and Training	The post holder should have:		
		• Level 2 RFU Coaching Qualification (or equivalent)	x	
		• The ability to obtain an Enhanced RFU DBS Certificate	x	
		• Able to work flexible, and often unsociable hours	X	
		• A full and valid UK driving license	X	
		• Eligible to work in the UK	X	
		• Emergency First Aid in Rugby / Sport	X	
		• RFU E-Introduction to Safeguarding, Headcase, Play it Safe	X	
2	Skills and knowledge	The post holder should be able to provide evidence of the following:		
		• Good communicator able to work with a range of different people and communities	X	
		• Strong inter-personal skills	X	
		• Up to date knowledge of rugby coaching	X	
		• An awareness and understanding of safeguarding within rugby clubs and school environments	x	
		• Sound numeracy, literacy and IT skills		X
		• A good working knowledge of relevant RFU regulations		X
3	Experience	The post holder should be able to provide evidence of the following:		
		• Delivery of rugby coaching to junior players	X	
		• History of having worked or volunteered in a rugby club and/or education setting		x

4	Personal Qualities	The post holder should be able to provide evidence of the following:		
		<ul style="list-style-type: none"> • Demonstrate a commitment to Leicester Tigers values 	X	
		<ul style="list-style-type: none"> • Represent the values and brand of Leicester Tigers and Rugby Union 	X	
5	Additional Requirements	The post holder should be able to provide evidence of the following:		
		<ul style="list-style-type: none"> • be able to work at times and locations appropriate to their role. 		